

## **EXHIBITOR INFORMATION**

### **RIVER CITY COMIC ARTS FESTIVAL**

**August 23, 2020**

**Marietta, OH**

**Show date and location:** The River City Comic Arts Festival will take place on Sunday, August 23, 2020 inside the Ballroom at the Lafayette Hotel, 101 Front Street, Marietta, Ohio 45750.

**Show time and set-up:** Show hours are 10 AM – 5 PM. Exhibitors may begin to set up at 8:00 the morning of the 23rd and are asked to refrain from tearing down their booths until the show concludes at 5:00.

**Artwork:** This event is intended for artists selling their own unique creations and not for reselling commercially produced merchandise. Items sold at your table should be things you personally produced or contributed to.

**Tables and fees:** Exhibitor spaces are \$35 each for an 8-foot table and chairs. All displays and signage must be compact enough to fit on or behind the table and may not extend out into the aisles. If you require a different sort of set-up, please let us know in advance. Tablecloths will be provided, if needed, as will extra badges for accompanying helpers.

**Payment:** All checks or money orders should be made payable to Jordan Lowe and sent to:

Asylum Comics  
212 Third Street Suite A  
Marietta, OH 45750

Contact us to pay through Paypal. Returned checks will be subject to a \$20 fee.

**Cancellations and refunds:** Refunds will be granted to anyone needing to cancel until August 9, 2020. No refunds will be given after this date. Any exhibitor who hasn't arrived by 10 AM the morning of the show may lose their space.

**Advertising:** Help us get the word out! Please share us with your social media followers. Flyers and posters are available upon request.

**Contact:** For information and updates, visit [www.rivercitycomiccon.com](http://www.rivercitycomiccon.com). Questions or suggestions can be sent to Jordan Lowe at (740) 373-9710 or e-mail at [asylum\\_comics@yahoo.com](mailto:asylum_comics@yahoo.com).

#### **Other rules:**

- Vendor's licenses, sales tax, and any other municipal, state or federal requirements for sales are the responsibility of the exhibitor.
- No adult material should be prominently displayed and exhibitors are responsible for verifying the ages of purchasers.
- The sale of stolen art and pirated or bootleg merchandise is forbidden and will result in expulsion without refund.
- No smoking or alcohol is permitted.
- No yelling, "carnival barking," sound systems, inappropriate behavior or language is allowed and may result in ejection.
- No tape, nails, staples, etc. may be attached to walls and each vendor is responsible for their own trash upon leaving.
- The promoter is not responsible for any theft or loss. Exhibitors accept full responsibility for loss or injury to themselves, their family, staff or property while attending the event and expressly release River City Comic Arts Festival and any of their agents from all liability. The promoter reserves the right to revoke or refuse any application or to deny access to or remove exhibitors from the convention at any time prior to or during the event.